



Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To: Superintendent, Principal, and Athletic Director
Somerset High School

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner *LB*

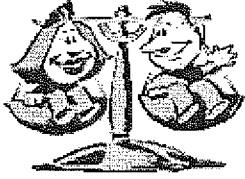
Date: June 15, 2004

Subject: 2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, The 2003-2004 Title IX Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

DATE: June 15, 2004

RE: 2004 Title IX Forms Submission

School	Somerset High School	Reviewed by	Fran Edwards
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The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	✓	T-36 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)	✓	T-41 (Checklist – Overall Interscholastic Program)
✓	T-2 (Summary Program Chart 2)	✓	T-60 (Corrective Action Plan)
✓	T-3 (Summary Program Chart 3)	✓	T-63 (Interscholastic Survey Results)
✓	T-4 (Summary Program Chart 4)	✓	T-68 (Five Year Summary)
✓	T-35 (Budget Expenses)		

II. Status

A.	✓	2003 – 2004 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.		Other Recommendation and Comments:



**2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES**
(To be submitted by April 15, 2004 along with other required forms)

The Somerset High School, Somerset, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

- Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
Teresa Ward	305 College St.	679-4451	DPP/Chairperson of Committee
Robert Tucker	301 College St.	678-4721	Athletic Director
Tom Floyd	301 College St.	678-4721	Principal SHS
Jim Brown	301 College St.	678-4721	Girls Basketball Coach
Shawn Thacker	301 College St.	678-4721	Boys Basketball Coach
Meg Stevenson	2017 Parkland Dr.	679-1245	Student
Angela Talbott	204 E. Limestone St.	679-1366	Parent

- Scheduled a minimum of three meetings during the 2003-2004 school year on the following dates:
November 12, 2003
February 27, 2004
March 31, 2004

- Designated the following person(s) as the Title IX coordinator for the school:

<u>Teresa Ward</u>	<u>Dir. of Pupil Personnel</u>	<u>305 College St.</u>	<u>(606) 679-4451</u>
Name	Title	Address	Phone

- School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

[Signature]
Principal's Signature

April 1 2004
Date

[Signature]
Superintendent Signature

[Signature]
School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1**

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	243	50	235	49
Row 2	BOYS	242	50	244	51
Row 3	Totals	485	100%	479	100%

Instructions:

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable: _____

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the **first date of competition**, and cross out the names of those who were cut from the team or **quit the team** prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: _____

Date: 3-26-04

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2**

Participation Opportunities Test Two

		Column 1	Column 2	Column 3	Column 4	Column 5
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	8	158	1	17
	Row 2	j.v.:	4	65	1	15
	Row 3	frosh:	1	12		
	Row 4	total:	13	235	2	32
BOYS	Row 5	varsity:	8	179		
	Row 6	j.v.:	4	56		
	Row 7	frosh:	1	9		
	Row 8	total:	13	244		

- For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature:  Date: 3-24-04

2003-2004
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

KHSAA
 Form T3
 Rev. 8/03

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No		No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No		No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	No		No
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	No		No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No		No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?			

Principal's Signature:



Date:

3-26-04

2003-2004
ACCOMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	8	158	67
Row 2	j.v.:	4	65	28
Row 3	frosh:	1	12	5
Row 4	total:		235	100%
Boys				
Row 5	varsity:	8	119	73
Row 6	j.v.:	4	56	23
Row 7	frosh:	1	9	4
Row 8	total:		244	100%

- Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- For Column 3, calculate the percentage of female and male participants at each level.
For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
 -
 For boys' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
 - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
 - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: _____

Date: 3-26-04

2003-2004

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART
TO INCLUDE BOOSTER CLUB FUNDING

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball	2000	17,510	2500	3431	0	800	16,000	16,000				
B basketball	2000	11,507	2500	4938	0	400	16,000	16,000				
G softball	1300	5801	1500	991	0	600	5,000	5,000				
B baseball	1300	5109	1500	2024	0	800	5,000	5,000				
G cross country	1000	2479	600	717	0	200	1,000	1,000	500	500		
B cross country	1000	2479	600	716	0	200	1,000	1,000	500	500		
G golf	500	1617	1000	368	0	400	2,000	2,000	3100	3100		
B golf	500	2075	1000	899	0	200	2,000	2,000	3100	3100		
G soccer	1000	8678	1500	943	0	1600	4,500	4,500				
B soccer	1000	8649	1500	2714	0	800	4,500	4,500				
G swimming												
B swimming												

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total expenditures for each gender. Total Expenditures \$ 94,343 % for boys 55 % for girls 45

Principal's Signature:  Date: 3-26-04

2003-2004

KHSAA
Form 136
REV. 8/03

**BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING**

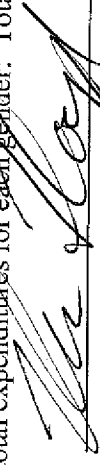
Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track	1000	2368	750	521	0	400	3000	3000	10,000	10,000		
B track	1000	2368	750	520	0	200	3000	3000				
G tennis	500	314	1000	441	0	600	1500	1500				
B tennis	500	314	1000	441	0	200	1500	1500				
G volleyball	1000	4090	1500	1679	0	400	3,000	3,000	5,000	4,995		
B wrestling												
G (list sport)												
B (football)	12,000	18,985	2500	3739	0	2,200	22,000	22,000				
G (list sport)												
B (list sport)												

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

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4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 94,343 % for boys 55 % for girls 45

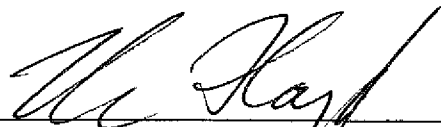
Principal's Signature:  Date: 3-26-04

2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA
Form T41
Rev. 8/03

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities			✓
BENEFITS			
Equipment and Supplies			✓
Scheduling of Games and Practice Time		✓	
Travel and Per Diem Allowances			✓
Coaching			✓
Locker Rooms, Practice and Competitive Facilities			✓
Medical and Training Facilities and Services			✓
Publicity			
Support Services			
Athletic Scholarships			
Tutoring			
Housing and Dining Facilities and Services			
Recruitment of Student Athletes			

Principal's Signature:  Date: 3-26-04

SCHOOL NAME

Somerset High

2003-2004

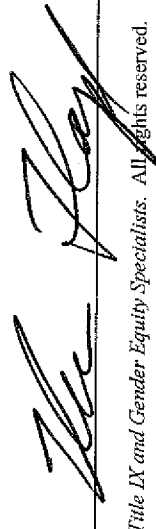
TITLE IX

CORRECTIVE ACTION PLAN

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Prime time for girls basketball games!	More girls games played at Home on Friday/Saturday Night.	Next Season

For all areas currently identified as items for correction, an intended corrective action explanation is needed.
THIS FORM SHALL BE TYPED.

Principal's Signature: 

Date: 3-26-04

2003-2004 INTERSCHOLASTIC ATHLETICS STUDENT SURVEY

KHSAA
Form T61
Rev. 8/03

1. Is the School District offering the interscholastic sport(s) you want to play?

258 Yes
25 No, I want to play Lacrosse⁽²⁾, Field Hockey⁽³⁾, Rugby⁽³⁾, Water Polo, Wrestling, Frisbee
60 I am not interested in athletics

2. During the **fall season**, which interscholastic sport would you like to play?

40 Football
34 Girls' Volleyball
2 Boys' Volleyball
8 Boys' Cross-Country
5 Girls' Cross-Country
8 Girls' Field Hockey
6 Boys' Golf
6 Girls' Golf
20 Boys' Soccer
22 Girls' Soccer
121 I would not participate

3. During the **winter season**, which interscholastic sport would you like to play?

29 Boys' Basketball
16 Girls' Basketball
3 Boys' Swimming & Diving
29 Girls' Swimming & Diving
10 Boys' Wrestling
11 Girls' Gymnastics
20 Boys' and Girls' Indoor Track
126 I would not participate

4. During the **spring season**, which interscholastic sport would you like to play?

21 Boys' Track
18 Girls' Track
24 Girls' Tennis
13 Boys' Tennis
8 Girls' Slow Pitch Softball
25 Girls' Fast Pitch Softball
30 Boys' Baseball
125 I would not participate

5. Do you participate in intramural sports? If you do, which sports(s)?

26 Yes Dance team, Ultimate Frisbee, V Volleyball, Church Basketball, Archery
267 No 8 4 8 2 4

6. Which intramural sports, if any, would you like to see added?

Karate, Rugby, Mud Wrestling, Motor Cross, Chess, Checkers, Swimming

7. Do you participate in non-school sport activities? If you do, which sport(s)?
43 Yes Video games
201 No

8. Are you currently participating in interscholastic athletics during any season?
131 Yes
177 No Why don't you participate in interscholastic athletics?
17 I prefer other activities such as band, chorus, etc.
32 I don't have time
13 The practice schedules and game times are inconvenient
11 The sport I like isn't offered
5 It's too expensive
5 I prefer to participate in club or intramural sports
29 Working
28 Other
Farming, Video games, Sports "Suck"

9. Do you have any suggestions to encourage participation?
Advertise More; Make more Fun; Give grades
for Sports' participation; Equal playing time for
All players; Hire "Pro" coaches!

10. Please list OTHER SPORTS you are interested in participating in and the sports season.

Sport	Season
Martial Arts	(Any)
Hockey	Winter
Skate-Boarding	Fall Spring
Motor-Cross	Fall
Billiards	(Any)

OPTIONAL	
Name	
Age	

Male	
Female	

(check one)

2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY
Summary of Student Responses

School Name	Somerset High School
School Enrollment	485 (383 in 9-11 GRADES) SENIORS DID NOT TAKE survey!
Date	3/22/04
Completed By	Robert W. Tucker - Athletic Director

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

383 Number of Surveys
363 Total Returned (*A minimum of 80% return is expected*)
9-11 Grades Surveyed

How Was The Survey Administered? Home Rooms (All 9-11)
 (e.g. was it given in all English classes, or all home rooms, or advised advisor?)

Fall Sports (List Total Number of Participation Responses)

5 Cross Country (Girls)
8 Cross Country (Boys)
8 Field Hockey (Girls)
40 Football (Boys)
6 Golf (Girls)
6 Golf (Boys)
22 Soccer (Girls)
20 Soccer (Boys)
34 Volleyball (Girls)
2 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

16 Basketball (Girls)
29 Basketball (Boys)
11 Gymnastics (Girls)
10 Indoor Track (Girls)
10 Indoor Track (Boys)
29 Swimming & Diving (Girls)
3 Swimming & Diving (Boys)

_____ Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

- 30 Baseball (Boys)
- 25 Fast Pitch Softball (Girls)
- 8 Slow Pitch Softball (Girls)
- 24 Tennis (Girls)
- 13 Tennis (Boys)
- 18 Track (Girls)
- 21 Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
<u>Martial Arts</u>	<u>3</u>
<u>Hockey</u>	<u>2</u>
<u>Billiards</u>	<u>2</u>
_____	_____
_____	_____
_____	_____
_____	_____

Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)

Sport	Number
<u>Dance Team</u>	<u>8</u>
<u>Frisbee</u>	<u>4</u>
<u>Volleyball</u>	<u>8</u>
<u>Archery</u>	<u>4</u>
<u>Church Basketball</u>	<u>2</u>
_____	_____

List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)

Sport	Number
<u>Mud Wrestling</u>	<u>2</u>
<u>Rugby</u>	<u>3</u>
<u>Karate</u>	<u>2</u>
<u>Motor Cross</u>	<u>1</u>
<u>Checkers</u>	<u>2</u>
<u>Chess</u>	<u>1</u>
_____	_____

Participation in Non-School Sports Activities
 (From Student Survey T-61 Question 7)

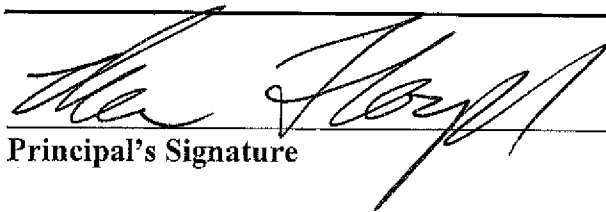
Sport	Number
Video Games	5

Reasons for not participating in interscholastic athletics.
 (From Survey Question 8)

Response	Number
I prefer other activities such as band, chorus, etc.	17
I don't have time	32
The practice schedules and game times are inconvenient	13
The sport I like isn't offered	11
It's too expensive	5
I prefer to participate in club or intramural sports	5
Working	29
Other	28
Farm, Video Games, "Sports Suck"	

Student Suggestions to encourage participation

Advertise more, Equal playing time for All
 players, Hire Pro Coaches, Make Sports
 more Fun!
 "Give grades for Sports Participation"



Principal's Signature

3-26-04
 Date